

top tips for parent/carers
for transition
to a new school/placement

TOP TIPS FOR TRANSITION

Next steps...



COMMUNICATE...

Speak to current school to ask what transition work is planned. Speak to the new school ideally a few months before your child is due to start to share any concerns. Plan plenty of transition visits & look at the school website SEND section together.



REASONABLE ADJUSTMENTS...

Ask for an example visual timetable, social stories, photos of staff including SENCO, pastoral, learning mentor or other key staff, photos of key areas such as toilets, canteen, sensory room, outside space. Map of school layout to familiarise where things are. Example food menu & lunch routine. Example of behaviour/reward system. Let school know of any reasonable adjustments your child needs to make sure they are in place from day 1.



ACCESS TO SENCO...

Arrange video call or face to face meeting to discuss any concerns or worries. Discuss what reasonable adjustments need to be in place prior to start date. Ask for all staff members to be made aware of your child's needs. Update One Page Profile/Supporting Me To Learn Plan/My Support Plan/Health Care Plan/Intimate Care Plan etc.



PREPARE FOR DAY 1...

Make sure everything is packed and ready the night before. Allow yourself extra time to get ready. Remove any anxieties, keep positive & remain calm. Reassure your child that everything is ok. Arrange to meet another friend/family if possible to go in to school together. Plan a small reward for after school to celebrate **ANY** successes.



ONGOING...

Keep lines of communication with school open. Feedback any issues promptly - don't let things escalate. Give your child time to settle in, there will be good days and bad. Agree with the SENCO how you will review this in the first half term, such as a review meeting to discuss what is working well and what needs to change.



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